



ARMY NATIONAL GUARD AGR VACANCY ANNOUNCEMENT
JOINT FORCE HEADQUARTERS-COLORADO
OFFICE OF THE ADJUTANT GENERAL
6848 South Revere Parkway
Centennial, Colorado 80112-6709

ANNOUNCEMENT NUMBER: 26-054

DATE: 10 Apr 26

CLOSING DATE: 12 May 26 (21:59 MDT)

POSITION TITLE, PARA LINE, MAXIMUM AUTHORIZED MILITARY GRADE AND MOS:
Bilateral Affairs Officer (BAO) - Slovenia, PARA 001 LINE 05, O4, 01A

APPOINTMENT FACTORS: OFFICER(X) WARRANT OFFICER() ENLISTED()

LOCATION OF POSITION:

Ljubljana, Slovenia

WHO MAY APPLY:

Must be a current member of the CO National Guard within the grade of O4. Open to AGR or M-Day Soldiers.

AREA OF CONSIDERATION: This position is open to the grades of O4.

INSTRUCTIONS FOR APPLYING: The documents listed below **ARE THE ONLY AUTHORIZED** documents to be submitted. If any of the required documents are not reasonably available to you, a brief letter will be submitted citing the documents missing with a short explanation necessary to certify the soldier as eligible. **Failure to do so may result in a finding of ineligibility and may cause the applicant to lose consideration for this position.**

1. NGB 34-1 (dated 20131111) must be complete with original signature and memos (Must submit explanation memos for yes selections except for question #9 and #17).
2. Personal memorandum to the Board explaining why the service member should be selected for the position. Not to exceed 2 pages.
3. Military Biography, IAW NGR 600-200, Figure G-3.
4. Last 3 OERs.
5. Copy of all DD214's / NGB 22's showing all prior service.
6. Security Clearance Verification Memo
7. Medical Protection System Individual Medical Readiness (IMR) dated within the last 12 months.
8. Soldier Talent Profile (STP)
9. Report from ATIS showing passing AFT and Height/Weight within the last six months (DA 705 and DA 5500/5501 accepted in lieu of ATIS report)
10. Profiles must be attached if applicable. Pregnancy itself is not a disqualifier.

POSITION COMPATIBILITY REQUIREMENTS:

The individual(s) must qualify for and be placed in the following compatible MOS/AOC: 01A

MINIMUM APPOINTMENT REQUIREMENTS:

1. Standards of Conduct: National Guard members participating in this program are required to comply with state laws and with DoD 5500.7-R, The Joint Ethics Regulation (JER). They are required to uphold the highest standards of conduct and personal appearance. All family members must pass EFMP screening health requirements (www.efmp.amedd.army.mil).
2. A dynamic personality and high level of mental agility, capable of abstract thought and problem solving with minimal guidance, oversight, or assistance.
3. A full understanding that this position is a joint billet. The BAO position is one of only four DOD billets assigned to the country of Slovenia, and will require ongoing mission planning/coordination with representatives from all service components. The BAO will routinely engage with personnel ranging from United States Government elected officials and SES Personnel, Service Secretaries, and DOD Joint Chiefs of Staff to the Company/Flight level.
4. Civilian Education: Bachelor's degree required, Masters preferred.
5. Meet eligibility and retention requirements to assume this Title 10, AGR, OTOT.
6. Meet OCONUS standards for tour.
7. Minimum three (3) years of experience in the Colorado National Guard.
8. Applicant must have current Secret security clearance and be eligible to obtain a Top Secret / Sensitive Compartmented Information (TS/SCI) security clearance.
9. Must meet Army physical fitness, height, and weight standards.
10. Served as commander of a Company level or above.
11. Strong verbal/written communication and interpersonal skills.
12. Experience working in support of the State Partnership Program or with foreign militaries in an advisory or training capacity preferred (not required)
13. Military or civilian experience working in a foreign country preferred (not required)
14. Proficiency in a foreign language or a willingness and aptitude to develop language skills in Slovene language during the BAO tour preferred (not required).
15. Served as staff officer at the BN level preferred (not required)
16. AGR Applicants must be in the grade of O4.
17. If applicant is a Traditional Captain, applicant **MUST** be immediately eligible for promotion to Major upon selection.
18. Application packets may be submitted online @ <https://fsmcs.ngb.army.mil/Protected/Jobs> or delivered in person to the Human Resources Office/AGR Colorado National Guard office located at 6848 S Revere Parkway Centennial CO 80112. Emailed packets will not be accepted, unless the applicant is deployed. If applicant is deployed make sure you annotate on subject line of email (DEPLOYED) name and announcement number. Deployed applicants should send application emails to ng.co.coamg.list.agr@mail.mil.

BRIEF JOB DESCRIPTION:

The Bilateral Affairs Officer is a member of the US Military Group (MILGP) team in the US Embassy, Ljubljana, Slovenia. Service Member's (SM) duties encompass the core of the planning, and coordination of schedules and coordination of mil to mil and bi-lateral/multi-lateral training events, and numerous other activities. The MILGP represents the United States EUCOM, and is responsible for coordinating Security Assistance (SA) activities and Security Cooperation programs with the Slovenia Ministry of Defense. One of these programs includes the State Partnership Program with the Colorado National Guard. Duties of the BAO include:

- a. Responsible for planning and coordinating State Partnership Program (SPP) and all other Title-10 Military-to-Military (M2M) events.
- b. Develop Event Concept Sheets.
- c. Supports all U.S. Military personnel performing such events in Host Nation.
- d. Principle POC and coordinates logistics requirement for all mil to mil, bi-lateral/multi-lateral, and special events.
- e. Maintain event database schedule of planned events as required.
- f. Assists in the development of MILGP plans.
- g. Manages continuing response/progression to Host Nation requirements.
- h. Conducts coordination with Host Nation Points of Contact (POCs) for engagements.
- i. Ensure that requirements for follow-up actions are completed upon the conclusion of each event to include the receipt of formal After Action Reports (AARs) and updating of historical records.
- j. Recommends and assists in the development of follow-on events.
- k. Maintains communication and coordination with the EUCOM Regional Program Manager (Desk Officers), EUCOM service component, the State Partner's SPP Director and SPP Coordinator at JFHQ-CO.
- l. Coordinate and supervises Locally Employed Staff (LES) employee activities at the MILGP as required.
- m. Coordinate activities with the Host Nation Liaison Officer.
- n. Coordinate procurement of Visas for Host Nation nationals with required embassies for conduct of business, if required.
- o. Assists and advises on Foreign Clearance Requirements for US personnel coming to the host country for events.
- p. Additional duties as directed by the Chief of the Office of Defense Cooperation.
- q. Coordinates with NG J5 to facilitate support of Security Cooperation objectives.
- r. Provides situational awareness of Slovenia political military and economic environment to NG chain of command ISO NG objectives.

TOUR LENGTH:

This is a two year temporary accompanied tour with a PCS move. Tour may be extended for twelve (12) additional months with combatant command (CCMD) and TAG approval in accordance with the Memorandum of Agreement (MOA) between The National Guard Bureau and the European Command (EUCOM) dated (04 NOV 2011).

ANTICIPATED TIMELINE:

- a. Position Posted – 10 APR 2026
- b. Position Closes – 12 MAY 2026
- c. Interested Applicant & Family Information Briefing with BAO via Microsoft Teams- TBD will notify applicants
- d. In Person Interviews – TBD
- e. BAO Selected NLT – TBD
- f. Incoming BAO SPP Engagement Attendance – TBD
- g. T-10 Orders – TBD
- h. BAO left seat/right seat – TBD
- i. BAO anticipated start date – Q3 FY27

SELECTING SUPERVISOR:

BG William DiProfio

CONTACT INFO:

OC Dominic Parisi
(DSN)
(Com) 520-707-1053
(Email) ng.co.coarmg.list.agr@army.mil

EQUAL OPPORTUNITY:

The Colorado National Guard is an Equal Employment Opportunity Employer. Soldiers and Airmen will not be accessed, classified, trained, promoted, or otherwise managed on the basis of race, color, religion, sex, national origin, or reprisal.